



**Regular Board Meeting**

Members Present: Carol Woodward – President, David Caccamise, Sylvester Cleary, Amy Drozdziel, Bruce Ellis, Michael LoManto, Stacey Mierzwa

Administration: Renee Garrett- Superintendent, Daniel Grande – MS/HS Principal, Lindsay Marcinelli – Elementary Principal, Karl Kofod – School Business Official

District Clerk: June Prince

Other: Maggie Augugliaro, Jacqueline Dudkowski, James Hart, Mary Ann Parisi-Wills, Shawn Wright

**1. Call to Order**

Carol Woodward opened the meeting in the high school library at 5:00 pm.

**2. Pledge to the Flag**

**3. Presentations**

Capital Project  
Proposal by Young  
and Wright and  
Municipal solutions

James Hart introduced Shawn Wright, Jacqueline Dudkowski of Young and Wright Architectural and Maggie Augugliaro of Municipal Solutions, who gave a presentation on the proposed \$3,080,000.00 Capital Project and its financing. It is anticipated that the size of this project would not be an additional tax impact to the voters. The financial plan includes using Capital Reserves and State Aid. The areas to be included in this project have been identified through the Building Condition Survey that took place two years ago and other careful considerations:

High School:

1995 Roofs - out of warranty and already have leaks

Science Rooms – many needs including some systems shut off or not working

Bus Parking Lot – pavement deteriorated, needs drainage and sub base

Elementary School:

Emergency Generator – none currently

Unit Ventilator System – ventilators are at end of life and are not working properly

The determination process was explained, which included some items that have already been addressed and those that are anticipated: Capital Outlay Projects, maintenance projects, technology projects, Smart Schools Bond Act, and Capital Projects. Possible timelines and phases were explained.

Mary Ann Parisi-Wills, District Treasurer explained what some of the monthly Treasurer Reports were. Karl Kofod praised her knowledge and strength in the position.

District Treasurer  
Report

**4. Approval of Agenda**

Amy Drozdziel made the motion, seconded by Bruce Ellis, to approve the agenda.

All voted yes.



**5. Public Comment (Please limit comments to five minutes per person)**

None

Supervisory Reports
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**6. Supervisory Reports**

Lindsay Marcinelli thanked the Forestville Fire Department for their presentations during Fire Prevention Week and their help at Open House. She also announced that Miss Raichel's 5<sup>th</sup> grade students are working every Thursday with Kindergarten students as reading buddies, and that it is very successful.

Daniel Grande described the participation and accomplishments of the Community Service Day. Mr. Grande reported that law enforcement had favorably assessed our Go Home Early Drill. Mr. Grande also commended the staff for their response to the passing of Mrs. Cervantes.

Mr. Cleary stated that October was National Principals Month and that he would like to recognize both of our principals for the great job they do.

Written reports were received from the Athletics, Buildings and Grounds, Cafeteria, Technology, and Transportation Departments.

Board Reports
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**7. Board Reports**

**A. President**

Carol Woodward asked for a moment of silence for Sharon Cervantes. It is noted that Sharon was employed by the District for over 33 years and was up until her death a food service helper and the District Claims Auditor.

The next CCSBA meeting is November 15, 2017 at Shorewood Country Club with the topic of Understanding Poverty in the Classroom.

The Board decided to place an ad (out of their own pockets) in the musical program. Stacey Mierzwa urged everyone to come to the musical. Mrs. Woodward presented each of the Board members with appreciation gifts to personally thank them for all they do in honor of Board recognition week. She also announced the Halloween parade would be on Tuesday at 5:30 and that the Elementary Open House went well.

**B. Committees**

Sylvester Cleary reported the Legislative Committee met regarding the preparation for visits with Senator Catharine Young and other dignitaries. The intent is to show our appreciation for what she has done for our schools. The next meeting is on December 21 at 4:30 pm in the Superintendent's office.



Stacey Mierzwa stated the Staff Recognition Committee had finished scanning old pictures and were ready to start picking out what to use. The next meeting is November 16 at 5:30 pm (change in time) in the Superintendent's office. Stacey asked the Board if they would be interested in a Christmas card she has designed. Everyone liked the idea and agreed that they would like to use it this year.

Michael LoManto stated the Audit Committee would hold their next meeting on November 16 at 4:30 pm.

David Caccamise stated the Cafeteria Committee would hold their next meeting on November 16 at 6:30 pm.

Stacey Mierzwa reported that the Policy Committee has reviewed policies with Lindsay Marcinelli and their next meeting is November 16 at 3:30 pm (change in time) in the Superintendent's office and that they will be meeting with Daniel Grande.

Sylvester Cleary reported the CCSBA is developing priorities for the coming year and that they are looking to have Ray Fashano give a presentation. He also attended the convention in Lake Placid and announced the Black Caucus now has a seat on NYSSBA.

C. Superintendent

Renee Garrett attended both the Mini Maker's Fair at SUNY Fredonia and a ceremony in which Jeffrey Geblein was given an award for Community Support by the Resource Center. She also stated that she is currently working on a Farm to School grant in conjunction with Pine Valley and they are requesting \$84,000 in equipment, salaries and supplies.

**8. Discussion Items**

Discussion was held regarding which candidate to choose for the Rural Schools Board of Directors Ballot. Michael Karpie's name will be placed on the motion as the choice.

Stacey Mierzwa praised Renee Garrett for her foresight of needing Capital Projects as soon as she came on board. Mrs. Garrett gave credit to several people for their groundwork and knowledge: Charles Leichner, Carolyn Robertson, Steve Arnold, John Robertson, James Hart and the Principals.

**9. Old Business**

None

**10. New Business Consent Agenda**

Stacey Mierzwa made the motion, seconded by Sylvester Cleary, upon recommendation of the Superintendent to approve agenda items 10A-D.



A. Meeting Minutes

October Minutes  
Approved

- 1) Approve the Board of Education Regular Meeting Minutes of October 5, 2017.

B. Financial Items

Treasurer's Report  
September 2017  
Approved

- 1) Treasurer's Report – September 2017 for all funds

Warrant Summary &  
Claims Auditor  
Report October 2017  
Approved

- 2) Warrant Summary Report and Claims Auditor Report – October 2017

Extra-Curricular  
Report September  
2017 Approved

- 3) Approve the Extra-Curricular Reports – September 2017

Blanket Purchase  
Orders Approved

- 4) Blanket Purchase Orders for 2017-18

GA Home	Tuition	\$30,263.40
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C. Personnel

L. Szumigala  
Appointed as Long  
Term Substitute  
9/1/2017 –  
12/13/2017

- 1) Appoint Lisa Szumigala, who is initially certified in Students with Disabilities Grades 1-6, to the non-probationary position of long term substitute for the position that is encumbered by an absent teacher, Mrs. Sarah Borrello. This appointment is retroactive to September 1, 2017 and is anticipated to end on December 13, 2017. Mrs. Szumigala will be hired on Step A of FTA contractual rate which will be pro-rated.

Transportation  
Department Hours  
Approved

- 2) Approve the following changes in work hours for the Transportation Department personnel:

Richard Franklin	5.00 hours effective October 12, 2017
Kimberly Stott	6.25 hours effective October 12, 2017
Steven Waugh	7.25 hours effective October 18, 2017
Mary Gunther	4.25 hours effective October 12, 2017

- 3) Approve the following unpaid leave:

Unpaid Leave 2017-  
18 Approved

Ashley Cross	1 day	10/26/2017
Raymond Valentine	22 days	11/13-12/15/2017
Melissa Press	1 day	12/15/2017

Coach Removed  
2017-18

- 4) Accept the resignation of Simone Klubek as a Modified Girls Softball Coach for the 2017-18 school year.

Coach Approved  
2017-18

- 5) Appoint the following coach, pending successful completion of all requirements, for the 2017-18 year:

James Bunge: Modified Boys Basketball



- 6) Remove the following names from the substitute list

Substitute Names  
Removed

Carah Bradford  
Kristina Brinkel  
Kathryn Drozdiel  
Mary Eckley  
Elizabeth Gilman  
Robert Howard  
Kathy Reid  
Lisa Renne  
Robin Richmond  
Deborah Robbins  
Lauren Thompson  
Stephanie Wisniewskii  
Matthew Walker

- 7) Approve the following substitutes:

Substitutes  
Approved

Laura LeBaron – certified teacher  
Douglas Fearman – certified teacher  
Linda Brack – uncertified teacher  
Stacey Richter Kulpa – cleaner, food service helper, floater monitor aide effective  
October 16, 2017  
Julia Christian – cleaner, food service helper, floater monitor aide effective October 30,  
2017

- 8) Approve the following 2017-18 volunteers:

Volunteers Approved

Mock Trial: Michael Borrello  
Ski/Board Club: Dennis Gould, Joseph Group – Ski Board Club

D. Other

- 1) Approve the following IEP Recommendations #6594, 6592, 7111, 6599, 6597, 6266, 8753, 1200, 1494
- 2) Approve the Senior Trip for the Class of 2018 to Orlando Florida May 13 – 16, 2018 with Michael Murphy and Kelly Tippens as the chaperones.
- 3) Approve Forestville combining with Silver Creek (host school) 2017-18 Boys and Girls Varsity and Modified Track for Section 6.
- 4) Approve Forestville combining 2017-18 Varsity Wrestling with Dunkirk (host school), Silver Creek and Pine Valley for Section 6.
- 5) Approve Forestville (host) combining 2017-18 Varsity Golf with Pine Valley for Section 6.

IEP  
Recommendations

Class of 2018 Trip to  
Orlando 5/13-  
16/2018 And  
Chaperones  
Approved

Track Program  
2017-18 for Section  
6 Approved

Wrestling Program  
2017-18 for Section  
6 Approved

Golf Program 2017-  
18 for Section 6  
Approved



- 6) Authorize the Superintendent to enter into an agreement with New York State School Boards Association for State Aid Review services. The cost of the service is contingent upon the yielded funds.
- 7) Approve the District's response to the audit performed by R.A. Mercer & Co., P.C., for the period July 1, 2016 – June 30, 2017.
- 8) Surplus the following items:  
2 wood cabinets

NYSSBA State Aid Review Agreement Approved
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Response to Audit 7/1/16-6/30/17 Approved
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Surplus Items Approved
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All voted yes.

E. Additional Other Item

Bruce Ellis made the motion, seconded by Sylvester Cleary, upon recommendation of the Superintendent to approve the following resolution:

- 1) Board of Education casts its vote for the Board of Directors in Zone 3 of the Rural Schools Association to be Michael Karpie.

Ballot Cast for Rural Schools Association Board of Directors
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All voted yes.

**11. Adjournment**

David Caccamise made the motion, seconded by Michael LoManto to adjourn the meeting at 6:22 pm.

All voted yes.

**12. Correspondence/Information**

CCSBA  
Club Advisor Reports